



TOWN OF FREETOWN

PERSONNEL BOARD

TREVOR R. MATTHEWS, CHAIR

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DAVID DEMANCHE, TOWN ADMINISTRATOR

TIMM MCINTOSH, EXECUTIVE ASSISTANT

Internal/External Posting

October 6, 2020

TOWN OF FREETOWN NOTICE OF VACANCY

Notice is hereby given that the Zoning Board of Appeals, Building Committee, Economic Development Committee and Finance Committee are each seeking applications for the position of Recording Secretary. These are non-union position.

The positions are as needed basis, Monday through Thursday, with evenings required for night meetings; pay will be a \$150 per meeting stipend.

Applications can be found at the Board of Selectmen's Office or on freetownma.gov.

Please send cover letter and resume as well as application to: Board of Selectmen, Town of Freetown, 3 N Main St., P.O. Box 438, Assonet, MA 02702 or tmcintosh@freetownma.gov. This position will remain open until filled, with review of applications beginning as follows:

- Wednesday, October 14, 2020 at noon for the Zoning Board of Appeals Recording Clerk vacancy
- Wednesday, October 21, 2020 at noon for the Building Committee, Economic Development Committee & Finance Committee vacancies.

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